



# SEVENTH-DAY ADVENTIST CHURCH

Operated by Seventh-Day Adventist Corporation (M) Bhd 248857-D

## EVANGELISM SUBSIDY REQUEST FORM (6 MONTHS)

### Subsidy Requested

RM2,000 (5-session gospel presentation)  RM5,000 (10-session gospel presentation)

Date: From  to

Theme:

Venue:

### Speaker(s) details (Service request & Speaker Clearance)

Service Request if speaker is employed by SDA Organization, please state either church name or department.

Name:

Name of Church:  OR Department:

Employer's Name:  Email Contact:

Speaker Clearance if speaker is self supporting or lay member:

Name(s):

Membership:  Mission/Conference:

Pastor's Name:  Email Contact:

### Financial Arrangements:

Reimbursement basis  Cash Advance, please fill in 3 M template

Submission Date:  Needed By When:

Bank Account No:  Account Name:

### Budget

Items	% Distribution	Budget (RM)	Remarks
* Advertisement	20%		*Advertisement in newspaper/ banner/brochure/ invitation card or letter for friends & contacts.
# Utilities subsidy for non church venue	30%		
Gift/Award from ABC to visitors/speaker	10%		
Transportation for speaker & audiences	10%		
Refreshment	20%		# If venue is at church, utility subsidy is fixed at RM50.00 per session
Children program	5%		
Miscellaneous	5%		
<b>Total Budgeted Amount</b>			
<b>Local Church share (15%)</b>			

### For Office Use Only

#### PRESIDENT'S APPROVAL

ESRF Received:

Report Due Date:

#### REQUIRED REPORTS:

- Approved Evangelism Subsidy Request Form
- Evangelism Report
- Financial Report with receipts
- List of baptism candidates, names requested Bible Study & all the contacts/visitors' name from the meetings

Report Received: